

Cork City and County Archives

Kinsale Board of Guardians (Ref. IE CCCA/BG/108)

Descriptive List

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Identity Statement

Reference Code: IE CCCA/BG/108

Title: Kinsale Board of Guardians

Dates: 1839 – 1925

Level of description: Fonds

Extent: 199 items

Context

Creator(s):
Kinsale Board of Guardians

Archival History

The records of the Kinsale Board of Guardians were deposited in the Archives in the early 1980s.

Administrative & Biographical History

The Kinsale Board of Guardians was the governing body of Kinsale workhouse and poor law union. Kinsale Poor Law Union was established under the Poor Law (Ireland) Act, 1838. It was one of 16 unions in the overall County Cork area. Each union was centred on a city or market town and its hinterland, and this union area sometimes ignored existing parish or county boundaries. In this central town was situated the union workhouse (usually built between 1838 and 1852) which provided relief for the unemployed and the destitute.

Kinsale workhouse opened 4 December 1841. The Board, which first met in March 1839, expressed grave reservations over the size of the proposed workhouse. It claimed that the capacity for 500 inmates was over twice that required, and called on the Poor Law Commissioners 'either to increase the size of the union or to dissolve it altogether'. The board eventually accepted the planned workhouse, and, a few years later, acquired the use of other premises in Kinsale to allow it to accommodate numbers of inmates in excess of 1000 at the height of the Great Famine. Other premises used included Kinsale Fever Hospital, the old barracks, and the old gaol.

Each workhouse was managed by a staff and officers under the charge of a workhouse master, who reported to the board. Overall responsibility rested with the union's board of guardians, some of whom were elected, and some of whom were ex-officio members appointed usually from amongst local magistrates. The board appointed its own inhouse committees, and received reports from workhouse officers and from dispensary district committees and district medical officers. It also made resolutions on internal and poor law matters and, sometimes, on wider political or social

issues. Poor law services were principally financed by a poor rate levied on property owners in the union's districts, and collected by rate collectors appointed by the board. Central government also provided loans.

Each union was under the central supervision of the Poor Law Commissioners up to 1874 and thereafter of the Local Government Board (later Local Government Board in Ireland). These government-appointed bodies received reports from the board and its officers, appointed inspectors and auditors, sanctioned or rejected proposed expenditure, appointments, and policies, and made the final decision on major administrative issues.

In 1847 the board objected to a proposal submitted to the PLC that a separate union be created in the eastern part of the union district, rejecting claims of neglecting the Carrigaline area. No division was made.

From February 1921 the board no longer read letters from the Local Government Board in Ireland, having accepted the authority of the Local Government Department of Dail Eireann, later the Department of Local Government of the Irish Free State.

Over time, the responsibilities of the guardians increased to encompass public health, including some medical relief for the destitute at the workhouse, 'outdoor' relief through a system of dispensary districts, and other functions including overseeing smallpox vaccinations, the boarding-out of orphan and deserted children, and providing labourers' cottages and improved sanitation. The workhouse buildings included a fever hospital, and fever sheds were created in local districts when larger outbreaks occurred. The workhouse provided education to child inmates, and employed a schoolmistress.

These changing responsibilities were governed by legislation, including the Public Health (Ireland) Acts 1874 and 1878, Medical Charities Acts, Vaccination Acts, Dispensary Houses Act, the Nuisances Removal and Diseases Prevention Act, Contagious Diseases (Animals) Act 1878, and Labourers' Acts. While these acts tended to increase the role of the board, the Local Government (Ireland) Act 1898 saw most of its public health functions taken over by the newly-created Cork County Council and Kinsale Rural District Council. The board continued to administer the workhouse and its hospital, and to supervise some forms of outdoor relief.

The Local Government (Temporary Provisions) Act 1923 led to the abolition of the workhouse system, and its replacement with the formation of the county boards of health and public assistance. The final recorded meeting of Kinsale board of guardians was held on 16 April 1924.

Content & Structure

Scope & Content

The archives of the Kinsale Board of Guardians are extensive and include large numbers of minute books, letter books, indoor relief registers, financial accounts, and administrative records.

The minutes of meetings of Kinsale Board of Guardians record the administration of the workhouse and poor relief in general (BG/108/A). They also reflect developments in public health, and the care of children, and of those with disabilities and mental illness. In addition, they provide glimpses of emigration, local issues, and politics. The gap in the minutes from 1868 to 1888 is partially made up for by the presence of rough minute books for most of this period (BG/108/AA). Minutes of the board acting as a rural sanitary authority under the Labourers' Acts trace to beginnings of the provision of social housing in the Kinsale area in the period 1886-98. (BG/108/AL).

Letter books supplement the minutes in documenting the transmission of resolutions and decisions of the board to the PLC/LGB, other state bodies, suppliers, rate-payers, and others. The outgoing letter books present, covering the years 1899-1920, include letters of Kinsale Rural District Council, as the same clerk served both the board and the RDC (BG/108/B). An earlier letter book documents correspondence with the PLC, its architects, engineers, builders, bankers, and other suppliers in the Union's first few years (BG/108/BB).

Financial records (1839-1925), such as general and personal ledgers and treasurer's books, record day to day expenditure and receipts, including payments to suppliers.

A small file of medical officers' returns, 1915-21, contains largely statistical returns of information regarding medical services in dispensary districts, such as number of cases, vaccinations, and public health issues (BG/108/DF).

Administrative records present include master's journals (1902-08) and a master's report book (1881-87), recording information relevant to the report made by the master of the workhouse to the board at weekly meetings (BG/108/F, FA. This includes information on provisions required, the weekly exercise of children, and matters arising, such as abandoned children received. A Workhouse farm account book (1899-1925) documents an area of activity not much reflected elsewhere in the collection (BG/108/FT).

Records of inmates of the Workhouse, especially the indoor relief registers (1841-1917), record personal information on those who admitted to the Workhouse. They are a valuable source for family and genealogy research. The registers are supplemented by related records, such as admission and discharge books (1850-1907; BG/108/GA), and two paupers' discharge books (1855-57, 1869-84; BG/108/GK).

A similar record, a Fever Hospital patients' register (BG/108/HE/1) is present for 1849-50. Also present is a file of correspondence relating to dispensaries, mainly relating to medical officers and dispensaries (1915-21; BG/108/JD).

A record of death book, 1842-99, supplements other registers of inmates (BG/108/KA). Finally, a few forms relating to the Contagious Diseases (Animals) Act, 1904, are also present (BG/108/M).

The collection is of use to those studying the administrative and social history of the nineteenth and early twentieth centuries, and to students of local and family history. The development of the poor law system, and the local experience of the Great Famine of 1845-49, are subjects of particular interest.

Arrangement

The collection is arranged into 21 separate series, under 10 different headings (see table of contents). This arrangement is based on that devised for Poor Law records nationally by Sean McMenamin of the Public Record Office of Northern Ireland (see Appendix 2 to McMenamin's article in Irish Archives Bulletin Vol 1, No 2, October 1971). Please note that gaps occur in many series.

Headings

1. Minute Books

A1-138	Board of Guardian Minute Books	1839-1924 (87 items)
AA18-74	Board of Guardian Rough Minute Books	1861-1892 (43 items)
AL1-2	Minutes, Rural Sanitary Authority	1886-1898 (2 items)

2. Correspondence

B1-3	Outgoing Letter Books	1899-1920 (3 items)
BB1	Inward and Outward Letter Book	1839-1841 (1 item)

3. Accounts

CA1-26	General Ledgers	1839-1925 (17 items)
CB1-2	Personal Ledgers	1853-1899 (2 items)
CE1-4	Financial Statements Expenditure	1912-1924 (4 items)
CF1-2	Treasurers Receipt and Payment Books	1845-1909 (2 items)
CG1	Treasurers Loan Repayment Accounts	1905-1920 (1 item)

4. Statistics

DF1	Medical Officers Returns	1915-1921 (1 item)
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5. Workhouse: Administration

F1	Master's Journal	1902-1908 (1 item)
FA1	Master's Report Book	1881-1887 (1 item)
FT1	Work House Farm Accounts Book	1899-1924 (1 item)

6. Workhouse: Inmates

G1-19	Indoor Relief Registers	1841-1917 (13 items)
GA3-29	Admission and Discharge Books	1850-1907 (13 items)
GK1-2	Pauper Discharge Books	1855-1884 (2 items)

7. Workhouse: Infirmary

HE1	Register of patients of Fever Hospital	1849 – 1850 (1 item)
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8. Dispensary

JD1	Correspondence relating to Dispensaries	1915-1921 (1 item)
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9. Returns of Births and Deaths

KA1	Record of Deaths	1842-1899 (1 item)
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10. Contagious Diseases Act

M1	Contagious Diseases (Animals) Act, Forms	1904 (1 item)
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Conditions of Access & Use

Access: Open by appointment to those holding a current readers' ticket.

Language: English

Finding Aids: Summary descriptive list.

Allied Materials:

Related Material

CCCA:

Board of Guardian records for other poor law unions in County Cork
Cork County Boards of Health and Public Assistance records, 1921-66
Kinsale Rural District Council records, 1899-1925
Cork County Council records, 1899-1925

Elsewhere:

National Archives of Ireland:

Archives of the Poor Law Commissioners

Archives of the Local Government Board in Ireland

Archives of the Department of Local Government

Archivist's Note:

Timmy O Connor

Local Government Archivist, CCCA

January 2011

List of Items and Descriptions

1. *Minute Books*

BG/108/A Kinsale Board of Guardian Minute Books

Scope and Content:

A record of meetings and decisions made by the board of guardians in administering the workhouse and poor relief generally. At meetings, administrative, financial, rates, and medical books were examined, officers' reports and committee findings heard, correspondence read and considered, and applications for admission decided on. Matters arising with regard to the workhouse, staff, provisions, bills, rate collection, the Poor Law Commissioners/Local Government Board, and other issues, were also discussed. The minutes also include weekly statistics of admissions, discharges, and deaths in the workhouse, and of outdoor relief.

Date: 2 Mar 1839 – 16 April 1924

Level: Series

Extent: 87 volumes

1. 2 Mar 1839 – 28 Mar 1844

Includes:

2 Mar 1839 First meeting elects chairman and vice-chairmen, and adopts bye-laws 'to ensure regularity and order in the proceedings of this Board'.

8 Jun 1839 Committee appointed to meet with trustees of the fever hospital regarding the proposed transfer of that building and its lands to the PLC.

1 Jul 1839 Committee meeting to select two paid valuers for the union. Fifteen candidatures were considered.

31 Aug 1839 Resolved, to ask the PLC 'to vest in the guardians a discretionary authority to admit the reporters of the press to their sittings', the public press being 'the only sure guarantee against abuse in the discharge of popular trusts'.

5 Oct 1839 Letter to PLC expressing concern at the cost of erecting the workhouse, noting that it is only one ninth less than it is for Bandon, which 'contains nearly twice the number of acres and of inhabitants and probably a still greater proportion of rateable property'. Surprise is expressed that the proposed building has capacity for five hundred paupers, 'being more than double the

number ever likely to occupy it'. The 'facility of emigration... in this part of the country' is mentioned as a factor mitigating the numbers likely to apply for relief.

13 Dec 1839 Resolved, that should the PLC decline to reduce the expense of the workhouse, that application be made 'either to increase the size of the union or to dissolve it altogether'.

8 Feb 1840 Resolved, regarding the size and cost of the workhouse, that it is felt to be 'unnecessary to remonstrate any further' and to rely on the PLC's promise to remedy 'any inequality or injustice' arising from 'the smallness of the union'.

29 Mar 1841 Resolved, that a special meeting be called to consider the new rate valuation books, appointment of parish wardens, and the Vaccination Act.

11 Sep 1841 Resolved, that advertisements be placed for the posts of medical attendant, master, matron, and porter, and for supplies for the workhouse.

20 Nov 1841 Resolved, that the visiting committee make arrangements for opening the workhouse on 4 December, and that the stated dietary be adopted.

27 Jan 1842 Resolved, that the stated books be used in the workhouse school.

17 Feb 1842 Resolved, that deserted children 'for whom ample provision has been already made by law' ought not to be received into the workhouse.

24 Feb 1842 Resolutions regarding the leaky state of the workhouse, arising from 'imperfect and insufficient specifications' [approved by the PLC], and the extra expense to ratepayers of rectifying these defects. [See also 22 Dec 1842]

12 May 1842 Resolutions regarding a 'mutiny' by inmates who objected to eat their potatoes and refused to go to work.

19 May 1842 Resolution regarding the 'extremely irregular' admission of a woman, 'she not being a destitute person but sent here by her employers in the last stage of pregnancy with a bastard child'.

20 April 1843 Resolved, to send a petition to parliament proposing an act to relieve Irish unions from repayment of loans for the building of workhouses. [See also 14 Mar 1844]

8 Feb 1844 Resolved, that the messenger be dispensed with 'and that a trustworthy pauper be selected in the house for same'.

2. 4 Apr 1844 – 2 Apr 1846
3. Missing
4. 26 Aug 1847 – 26 Jul 1849

Includes:

26 Aug 1847 Relieving Officer for No 1 District reports his fears that when temporary relief ceases on 28 August ‘many persons in said district will be in utmost distress’. He was authorised ‘to send 100 of them into this House by provisional tickets’.

16 Sep 1847 Medical Officer’s report regarding the largest number of inmates which the workhouse could safely hold. It is noted that ‘there were for some time 900 in the House’, but that difficulties, including ‘the impossibility of separating all the sick from the healthy make [him] dread again crowding the House beyond the number of 700’; resolution regarding the ‘general opposition to the payment of rates’ in Nohoval and Ballyfoyle electoral divisions, and the bad example of a magistrate ‘who has resorted to objections purely technical’.

14 Oct 1847 Resolved, that the Courceys fever hospital be maintained, and that Kinsale fever hospital be rented by the year for the use of the rest of the union.

21 Oct 1847 Resolved, ‘that it is highly expedient that the inmates of this workhouse be kept as far as practicable in constant employment’.

28 Oct 1847 Resolutions regarding a government order requiring the union to pay current and future monies on hand to the Relief Commissioners until the £3859 6s 6d advanced by the government has been repaid. It is stated that ‘this unexpected order’ deprives the union of all money or credit ‘rendering it quite impossible for them any longer to relieve the poor of the union’.

11 Nov 1847 Resolutions expressing opposition to the proposed formation of a separate union in the eastern part of the present union district. It is insisted that ‘no partiality’ in admissions is given to ‘any particular locality’ and that ‘if the inhabitants of Carrigaline did not desire to avail themselves of the accommodation they have no one to blame but themselves’. It is added ‘we are fully alive to the necessity of extending the workhouse’. [See also 23 Nov 1848]

13 Jan 1848 Resolved, in response to a memorial to government from certain ratepayers, that a ‘great part of the letter’ does not relate to the poor law system, and that ‘ample accommodation exists in the workhouse at present and that our relieving officers have been... attentive to their duties and ready at all times to receive applications for relief’.

16 Mar 1848 Report by the Medical Officer to the PLC regarding the use of the old jail ward, which last year was found to be too confined and badly ventilated. He thinks it ‘well adapted for the reception of about 200 aged and infirm men, a

class not so likely to suffer from confinement as the children who last year formed the majority of the inmates and suffered from the then prevailing epidemic'. [Total inmates this week: 1167]

13 Apr 1848 Resolved, that the Board 'gladly avails' of the offer by the Commissioners of Colonial Lands and will pay for the voyage to Plymouth 'of such orphans as shall be selected by the proper officer', the orphans to be between 14 and 18 years' old. [Emigration to Australia. See also 18 May 1848 and 29 Mar 1849]

3 Aug 1848 Resolved, to inform the PLC of 'the sudden and rapid spread of disease in the potato crop', which is of an 'alarming' character and has affected 'every field'. [See also 24 Aug 1848, referring to 'the calamitous prospects of the country' and to the 'bad appearance' of the wheat crop, and requesting that repayment of government loans be suspended]

26 Oct 1848 Resolved, in the context of the PLC's recommendation that the Roman Catholic chaplain's salary be increased, 'that we object to the principle that the salary of any officer... should fluctuate with the number of paupers'.

30 Nov 1848 Resolutions regarding a rebate for voluntary rates payment, reduction of the number of relieving officers, and appointment of a committee to report on 'the chief defects of the present Poor Law'.

18 Jan 1849 Resolved, in reply to PLC order, to inform them that the brewery ward is being altered to take 200 more paupers, and that the dockyard stores, taken at a yearly rent, will hold 600 more. [See also 8 Feb and 8 Mar 1849. Total inmates this week: 1814]

1 Feb 1849 Resolved, that the Sisters of Mercy be admitted into the workhouse and auxiliary workhouses to provide religious instruction.

1 Mar 1849 Notice of note 'enquiring as to what course or process of manufacture of flax is intended to be carried on in this workhouse'.

19 Apr 1849 Resolved, that the PLC be asked not to insist on repayment of government loans at present, as it is found 'that destitution is rapidly increasing, the cholera in our neighbourhood, and the ratepayers totally unable to bear the imposition of a new rate till after the harvest'.

7 Jun 1849 Resolved, that a new valuator be advertised for 'cholera having deprived us of our revisor (Mr DL Howe)'.

26 Jul 1849 Resolved, in response to a Central Board of Health letter, to state that relieving officers 'are fully authorised... to procure coffins and provide for the speedy interment of all persons dying of cholera... and that a ward of the hospital is still open for the reception patients afflicted with this epidemic'.

5. 2 Aug 1849 – 22 May 1850

Enclosure added: blank 'Return of the Number of Inmates', to be completed by the clerk, '185-'.
6.

- 7. 30 May 1850 – 16 Jan 1851
- 8. 23 Jan 1851 – 6 Nov 1851
- 9. 13 Nov 1851 – 23 Dec 1852
- 10. 30 Dec 1852 – 30 Mar 1854
- 11. 6 Apr 1854 – 29 Mar 1855
- 12. 5 Apr 1855 – 27 Mar 1856
- 13. 3 Apr 1856 – 26 Mar 1857
- 14. 2 Apr 1857 – 13 May 1858
- 15. 20 May 1858 – 26 May 1859
- 16. 2 Jun 1859 – 7 Jun 1860
- 17. 14 Jun 1860 – 6 Dec 1860
- 18. 13 Dec 1860 – 6 Jun 1861
- 19. Missing
- 20. 12 Dec 1861 – 5 Jun 1862
- 21. Missing
- 22. 11 Dec 1862 – 4 Jun 1863
- 23. Missing
- 24. Missing
- 25. 8 Dec 1864 – 1 Jun 1865
- 26. 8 Jun 1865 – 30 Nov 1865
- 27. Missing
- 28. 7 Jun 1866 – 29 Nov 1866
- 29. 6 Dec 1866 – 30 May 1867
- 30. 6 Jun 1867 – 28 Nov 1867

31. 5 Dec 1867 – 26 Nov 1868

Contains, following ordinary minutes, supplemental sheets for recording proceedings under the Medical Charities Act and the Nuisances Removal and Diseases Prevention Acts 1848 and 1849. These include reports of the number of successful vaccinations carried out by the medical officers of dispensary districts.

Includes:

12 Dec 1867 Motion to rescind permission given to the Master allowing his children to reside in the workhouse defeated.

6 Feb 1868 Notice of motion, 'that in consequence of the great number of children now in the house, and the consequent impossibility of the schoolmistress attending to them all, a temporary assistant be appointed to look after the boys', there being 60 boys in the school.

26 Mar 1868 Selection of chairman and of members of the Finance and Visiting Committee and ex officio members of the Committees of Management of Dispensary Districts for the year ending 25 March 1869.

7 May 1868 Resolved, that the management committees of dispensary districts also be committees under the Sewage Utilisation Act, the Nuisance Removal Act, and the Diseases Prevention Act.

20 Aug 1868 Letter from Charles Gray Jones, Inspecting Commander, who is charged by the Government to collect information regarding 'the wants and habits of the Kinsale fishermen'. He requests 'statistical facts... such as the number of fishermen receiving relief at certain periods'.

10 Sep 1868 Clerk directed to advertise for six months' supply of articles such as boiling milk, bread, meat, candles, blankets, and shoes [a recurring item].

29 Oct 1868 Resolved, that a deaf mute from the Union who was sent three years ago to the Cabra Deaf and Dumb Institution, Dublin, be continued there for six months more and no longer.

26 Nov 1868 John Clerk, scripture reader, allowed enter the workhouse hospital 'for the purpose of attending the protestant paupers and catechising them'.

32. – 68.

Missing

69.

5 Dec 1888 – 21 Aug 1889

70.

28 Aug 1889 – 15 May 1890

71. – 74.

Missing

75.

23 Jun 1892 – 15 Dec 1892

76.

22 Dec 1892 – 15 Jun 1893

77.

22 Jun 1893 – 14 Dec 1893

- 78. 21 Dec 1893 – 14 Jun 1894
- 79. 21 Jun 1894 – 13 Dec 1894
- 80. 20 Dec 1894 – 13 Jun 1895
- 81. 29 Jun 1895 – 12 Dec 1895
- 82. 30 Jan 1896 – 23 Jul 1896
- 83. 30 Jul 1896 – 17 Dec 1896 (also contains 2-23 Jan 1896)
- 84. 24 Dec 1896 – 10 Jun 1897
- 85. 17 Jun 1897 – 2 Dec 1897
- 86. 9 Dec 1897 – 5 May 1898 (also contains 19-26 Dec 1895)
- 87. 12 May 1898 – 3 Nov 1898
- 88. 10 Nov 1898 – 27 Apr 1899

Contains, following ordinary minutes, supplemental sheets for proceedings under the Medical Charities Act, Vaccination Acts, and Dispensary Houses Act, and for proceedings under the Public Health Acts. From 15 April 1899 on, the Public Health pages are used to record minutes of meetings of Kinsale Rural District Council, which first met on that date.

Includes:

10 Nov 1898 Letter read from the Local Government Board (LGB) ‘regarding transitory arrangements under the Local Government (Ireland) Act 1898’; ordered, that a defaulter under the Compulsory Vaccination Act in the Courceys Dispensary District be prosecuted [a recurring item]

17 Nov 1898 Resolution, adopted following a special meeting, explaining why the rates assessment for the standard year (1896-97) is in excess of the average assessment for the three years ending with the standard year.

1 Dec 1898 Resolution regarding extra payments to union officers for services in carrying into effect the Registration (Ireland) Act 1898.

8 Dec 1898 Resolution in response to a letter from the Irish Workhouse Association regarding a proposed new ‘Catholic and Protestant Home for the training of workhouse girls between the ages of 12 and 15 years in order to fit them for domestic service’.

15 Dec 1898 Deputation seeking the appointment of an engineer to report on the best means of supplying water to the townlands of Crosshaven, Crosshaven Hill, and Knocknagore, received by the Board acting as a rural sanitary authority under the Public Health Acts. [See also subsequent Public Health minutes]

29 Dec 1898 Master reports that ‘the Misses Bleazby gave the school children their annual treat on the 27th inst when they also distributed a variety of toys amongst them’. A Resolution of thanks by the Board to the Misses Bleazby follows, ‘for their goodness in catering for the happiness of the school children’.

12 Jan 1899 LGB letter sanctioning a loan of £220 for a burial ground at

Ballinaboy [see also 26 Jan 1899 regarding an illegal burial at this graveyard]; report of two cases of diphtheria at Meadestown, Carrigaline.

9 Feb 1899 Resolved, 'that considering the extent and valuation of the Kinsale rural district', the LGB should 'assign to it six district councillors'. It is added 'its valuation is £11,623 whilst that of the urban district is only £5,527'.

23 Feb 1899 Resolution, following a special meeting on areas of charge for small sanitary works, stating the Board's view that substituting a general Union charge for charges against a particular locality 'would be calculated to discourage the spirit of strict economy which ought to exist among the representatives of divisions and thereby lead to increased taxation'. [See also 16 Mar 1899]

16 Mar 1899 LGB letter forwarding school inspector's report noting 'fourteen children were present for examination... the proficiency displayed was on the whole rather mediocre'. [Schoolmistress's report in response: 23 Mar 1899]

15 April 1899 LGB letter regarding the revised scale of dietary, suggesting that infants be fed as to their individual requirements rather than by a fixed dietary, and that 'the dietary of growing youths should be both liberal and varied'.

89. 4 May 1899 – 7 Sep 1899

The supplemental sheets for proceedings under the Public Health Acts continue to be used to record minutes of meetings of Kinsale Rural District Council throughout this volume. Supplemental sheets for financial minutes are inserted among ordinary minutes of the Board of Guardians throughout this volume. Similar sheets for financial minutes of Kinsale RDC are inserted from 6 July 1899 on.

90. 14 Sep 1899 – 8 Mar 1900

This and subsequent volumes do not contain RDC minutes.

- 91. 15 Mar 1900 – 6 Sep 1900
- 92. 13 Sep 1900 – 7 Mar 1901
- 93. 14 Mar 1901 – 5 Sep 1901
- 94. 12 Sep 1901 – 6 Mar 1902
- 95. 13 Mar 1902 – 11 Sep 1902
- 96. 18 Sep 1902 – 11 Mar 1903
- 97. 18 Mar 1903 – 9 Sep 1903
- 98. 16 Sep 1903 – 2 Mar 1904
- 99. 9 Mar 1904 – 7 Sep 1904
- 100. 14 Sep 1904 – 1 Mar 1905
- 101. 8 Mar 1905 – 30 Aug 1905
- 102. 6 Sep 1905 – 28 Feb 1906
- 103. 7 Mar 1906 – 29 Aug 1906
- 104. 5 Sep 1906 – 27 Feb 1907
- 105. 6 Mar 1907 – 21 Aug 1907
- 106. 28 Aug 1907 – 12 Feb 1908
- 107. 19 Feb 1908 – 5 Aug 1908

108.	12 Aug 1908 – 3 Feb 1909
109.	10 Feb 1909 – 28 Jul 1909
110.	4 Aug 1909 – 26 Jan 1910
111.	2 Feb 1910 – 20 Jul 1910
112.	27 Jul 1910 – 18 Jan 1911
113.	25 Jan 1911 – 12 Jul 1911
114.	19 Jul 1911 – 10 Jan 1912
115.	17 Jan 1912 – 10 Jul 1912
116.	17 Jul 1912 – 8 Jan 1913
117.	15 Jan 1913 – 25 Jun 1913
118.	2 Jul 1913 – 17 Dec 1913
119.	24 Dec 1913 – 17 Jun 1914
120.	24 Jun 1914 – 16 Dec 1914
121.	23 Dec 1914 – 9 Jun 1915
122.	16 Jun 1915 – 8 Dec 1915
123.	Missing
124.	7 Jun 1916 – 29 Nov 1916
125.	6 Dec 1916 – 13 Jun 1917
126.	20 Jun 1917 – 12 Dec 1917
127.	19 Dec 1917 – 12 Jun 1918
128.	19 Jun 1918 – 11 Dec 1918
129.	18 Dec 1918 – 11 Jun 1919
130.	18 Jun 1919 – 9 Jun 1920
131.	17 Dec 1919 – 9 Jun 1920

Contains supplemental sheets for proceedings under the Pauper Children (Ireland) Acts 1898-1902, Infant Life Protection Act 1897, and Prevention of Cruelty to Children Act 1904 [left blank throughout]; Financial Minutes; Statistical Minutes; and proceedings under the Medical Charities Acts.

132. Missing

133. 8 Dec 1920 – 11 May 1921

Contains supplemental sheets for proceedings in relation to the boarding or hiring out of children and under the Children Act 1908 [left blank throughout]; Financial Minutes; Statistical Minutes; and proceedings under the Medical Charities Acts. By this time, meetings were generally not held weekly, instead occurring monthly or fortnightly. Very few meetings are recorded for Feb-May 1921. The statistical returns of numbers receiving indoor and outdoor relief, preceding each set of minutes, were still completed weekly, and some supplemental sheets, particularly the statistical minutes, were more frequently completed. The last attended ordinary meeting held is that of 20 April 1920.

Includes:

15 Dec 1920 Master's report, with item: 'That the children are now going to the convent national school every day'; Letters from J O'Neill & Sons Ltd regarding a bread price increase, explaining that contracts for goods under government control 'are subject to any changes that may be made in such control'.

5 Jan 1921 Master's report, with item: 'That Mr Gleeson sent a supply of tobacco and snuff for the inmates at Xmas, and that Mrs Good sent fruit & c for the children and old people'.

19 Jan 1921 Letter received regarding the Board's recent resolution that no goods be purchased in the shop of CJ Barry. This is attributed to a 'false rumour... that he or one of his employees was implicated in a recent regrettable and discreditable incident that took place in town'. It is added that the 'slur' 'jeopardises the friendly relations that have existed between the different denominations in the town'. Letters read from the LGB and from Dail Eireann [LGB letters not noted in minutes after 2 Feb 1921]

p286 Note: 'See new book taken by military on 6 April 1921 for minutes of last meeting'.

134. 16 Apr 1921 Total inmates this week: 88 [subsequent statistical returns blank]
Missing
135. 10 Aug 1921 – 15 Feb 1922
136. 9 Mar 1922 – 20 Dec 1922
137. 17 Jan 1923 – 21 Nov 1923
138. 19 Dec 1923 – 16 Apr 1924

Includes minutes relating to boarded out children. Following the minutes of the final meeting of the board on 16 Apr 1924, newscuttings are inserted reporting on the first meeting of the South Cork County Board of Health and Public Assistance on 28 Apr 1924.

BG/108/AA Kinsale Board of Guardians Rough Minute Books

Scope and Content:

Draft record of minutes of meetings of the board of guardians. Some of the draft minutes present help fill gaps in the set of approved minutes.

Date: 13 Jun 1861 – 16 Jun 1892

Level: Series

Extent: 43 volumes

1 – 17.	Missing
18.	13 Jun 1861 – 5 Dec 1861
19.	Missing
20.	12 Jun 1862 – 4 Dec 1862
21.	Missing
22.	11 Jun 1863 – 3 Dec 1863
23.	10 Dec 1863 – 2 Jun 1864
24.-26.	Missing
27.	7 Dec 1865 – 31 May 1866
32.	3 Dec 1868 – 27 May 1869
33.	3 Jun 1869 – 26 May 1870
34.	3 Jun 1870 – 24 Nov 1870
35.	1 Dec 1870 – 23 Nov 1871
36.	30 Nov 1871 – 30 May 1872
37.	6 Jun 1872 – 28 Nov 1872
39.	5 Jun 1873 – 27 Nov 1873
40.	4 Dec 1873 – 28 May 1874
41.	Missing
42.	22 Oct 1874 – 15 Apr 1875
43.	22 Apr 1875 – 14 Oct 1875
44.	21 Oct 1875 – 13 Apr 1876
45.	20 Apr 1876 – 12 Oct 1876
46.	19 Oct 1876 – 12 Apr 1877
47.	19 Apr 1877 – 11 Oct 1877
48.	18 Oct 1877 – 11 Apr 1878
49.	18 Apr 1878 – 10 Oct 1878
50.	17 Oct 1878 – 10 Apr 1879
51.	17 Apr 1879 – 9 Oct 1879
52.	16 Oct 1879 – 15 Apr 1880
53.	22 Apr 1880 – 14 Oct 1880
54.	21 Oct 1880 – 13 Oct 1881
55.	20 Oct 1881 – 13 Apr 1882
56.	20 Apr 1882 – 19 Oct 1882
57.	26 Oct 1882 – 19 Apr 1883
58.	26 Apr 1883 – 18 Oct 1883

59.	25 Oct 1883 – 17 Apr 1884
60.	24 Apr 1884 – 16 Oct 1884
61.	23 Oct 1884 – 23 Apr 1885
62.	30 Apr 1885 – 22 Oct 1885
63.	29 Oct 1885 – 29 Apr 1886
64.	6 May 1886 – 4 Nov 1886
65.	Missing
66.	26 May 1887 – 30 Nov 1887
67.	7 Dec 1887 – 30 May 1888
68.	6 Jun 1888 – 28 Nov 1888
69.	Missing
70.	Missing
71.	22 May 1890 – 20 Nov 1890
72.	27 Nov 1890 – 4 Jun 1891
73.	11 Jun 1891 – 10 Dec 1891
74.	17 Dec 1891 – 16 Jun 1892

BG/108/AL Rural Sanitary Authority Minute Books (Labourers Acts)

Scope and Content:

Volumes recording minutes of proceedings of the board of guardians acting as the rural sanitary authority under the Labourers (Ireland) Acts, 1883, 1885 and 1886. Meetings were generally held weekly, and minutes are signed by the clerk, acting as executive sanitary officer. The principal subject is schemes for erecting labourers' cottages, and related actions. These include appointing local committees, appointing engineers, selecting and acquiring sites, seeking and approving tenders, receiving loans from the Commissioners of Public Works, monitoring progress, letting to tenants, rents, disputes, and communicating with the LGB on all aspects of each scheme. In December 1886, an inquiry was held by the LGB inspector after it was found that many of the intended cottages were uninhabitable. The Kinsale Union Labourers Order 1887 was consequently passed to facilitate execution of approved schemes. There are many gaps in the minutes after 1892, and no business was transacted at most of the meetings in 1897 and 1898. Under the Local Government (Ireland) Act, 1898, labourers' cottages became the responsibility of Kinsale Rural District Council.

Date: 28 Jan 1886 – 6 Oct 1898

Level: Series

Extent: 2 items

1. 28 Jan 1886 – 21 Mar 1888

Includes:

(inside back cover) Letters enclosed among the minutes, 11 Feb 1886 – 13 Jul 1887, including from LGB, engineers' tenders, and some copy resolutions and rough notes, all relating to labourers' cottages. [16 items]

28 Jan 1886 Printed enclosure, memorandum of instructions as to applications to the Local Government Board for Ireland for provisional orders under these [Labourers] acts.

11 Feb 1886 Agreed, 'that each dispensary committee with the addition of the PP [parish priest] of each district be a committee for the purpose of selecting sites for labourers' cottages in conjunction with the engineer'.

20 May 1886 Resolved, to rescind a previous resolution fixing the area of charge for cottages on electoral divisions, and that union rating be adopted instead. [divisional versus union rating a much debated issue]

23 Sep 1886 Enclosure, LGB letter regarding confirmation of 18 improvement schemes under the Labourers' Acts.

9 Dec 1886 LGB letter read stating that Col Spaight, LGB inspector, will hold a local inquiry into the propriety and deficiencies of the scheme, and local objections, on 21 Dec.

10 Feb 1887 LGB letter read forwarding copy of special report [not present] 'relating to the houses proved to be unfit for human habitation at the local inquiry'. The report recommends erection of 42 of the 102 cottages in the scheme.

18 Aug 1887 LGB letter read regarding the board's loan application for executing improvement schemes under the Kinsale Union Labourers Order 1887.

2. 28 Mar 1888 – 6 Oct 1898

No minutes present from Feb-Nov 1891; Apr-May 1892; Jul 1892 - Sep 1896; Nov 1896 – Aug 1897

Includes:

(inside back cover) Letters from Robert Gregg (lawyer) regarding conveyance of lands to the union, 19 Jan – 8 Dec 1891 [5 items]

4 Apr 1888 Resolved, that cottages at Knocknabinny, Lisaxon, and Wilton Hill be let to Timothy McCarthy, Michael Daly, and Laurence Spillane, respectively, at one shilling per week, and that the land attached to a cottage at Ballymackean

be let to John Coughlan, provided he attend to perfect the agreement.

5 Dec 1888 Extracts from LGB inspector's report on cottages erected and in course of erection.

6 Nov 1890 Resolved, that no rent be charged of tenants from 1 Jan to 1 Jul 1891, provided all arrears be paid up to 1 Jan. [LGB response read on 20 Nov]

18 Feb 1892 LGB letter read suggesting amendments to plans, specifications, and estimates for cottages submitted to them by the union.

18 Nov 1897 Application from tenants in Ballymackean for a rent reduction, on the grounds that 'they had no potato crop this year and cannot get employment'. Refused.

2. Correspondence

BG/108/B Outgoing Letter Books

Scope and Content:

Letter books containing carbon copies of outgoing letters sent by the clerk of the union. Many of the letters transmit decisions and resolutions by the Board of Guardians, while others deal with suppliers and routine issues. Some letters are faded and difficult to read. The clerk of the union also acted as clerk to Kinsale Rural District Council, and the three volumes present, particularly BG/108/B/1, contain copies of outgoing RDC letters. Correspondents addressed include the Local Government Board, the Department of Local Government, Irish Land Commission, Office of Public Works, Cork County Council, Cork County Insurance Committee, Central Army Pension Issue Office, Cross-channel Transportation and Coal Controller's Department, banks, insurers, suppliers, and so on. BG/108/B/4 contains hardly any letters to public bodies, consisting mainly of letters to suppliers, union and RDC officers, and individuals. Only two letters are present between those dated 27 Oct 1917 and 3 May 1923. John Murphy, clerk of the union and of the RDC for all of the first two volumes present and much of the last, was succeeded by Eamon Murphy in May 1923.

Date: 24 Jan 1899 – 28 Jul 1920 [Gap Sep 1903 – Sep 1913]

Level: Series

Extent: 3 vols

1. 24 Jun 1899 – 14 Sep 1903

990pp. Includes:

p146 (28 Apr 1900) Letter to Kinsale Urban District Council notifying them of a sanitary nuisance brought to the attention of the Board of Guardians by the Rural District Council, concerning 'sewage from the workhouse being conveyed in an open drain to the stream on the River Glen and thence into the sewer opposite the old Brewery'.

p345 (22 Jan 1901) Letter to the LGB forwarding copies of consents of occupiers to changes to sites for labourers' cottages [an RDC function].

p522 (9 Nov 1901) Letter to the guardian of a [boarded out] child regarding non-attendance at school, noting 'if you can't satisfactorily account for his non-attendance the guardians must take him from your custody in accordance with the terms of the agreement entered into'.

p663 (20 Jun 1902) Letter to Mr MacDonald regarding land and legal issues arising out of the proposed water supply to Carrigaline village [an RDC function]

p775 (10 Nov 1902) Letter to Captain E Daly expressing the clerk's and the board's condolences on the death of his brother, a guardian and 'true gentleman'.

pp978-80 Account of remuneration owed by Cork County Council to John Murphy, clerk of Kinsale Union, for preparation of jurors' lists.

p989 Copy of notice that at their meeting of 13 September 1900, the Board of Guardians will consider tenders for the supply of certain goods. [Some letters and notices from 1900 occur at the back of the volume].

2. Missing
3. 29 Sept 1913 – 30 Dec 1920

Includes:

13 Nov 1913 Letter to Rev E Bann regarding a blind boy in his care.

19 May 1917 Letter to a father forwarding accounts for the maintenance of his children in the union hospital.

12 October 1917 Letter to the Cork County Insurance Committee regarding the transfer of an inmate with tuberculosis to the Cork County and City Sanatorium.

25 Mar 1920 Letter transmitting a resolution of sympathy and condolence to Mrs Tomas MacCurtain on the death of her husband.

4. 13 Jul 1917 – 28 Jul 1923

Includes:

16 Jul 1917 Letter to M Roche, Patrick's St, Cork, regarding a price for re-plating the sanctuary lamp of the workhouse chapel.

18 Mar 1921 Letter to RA Leslie, Cork Blackrock Railway, regarding opening and cleaning of the drains of a reservoir erected for the use of the workhouse.

25 May 1923 Letter regarding committal of four children to industrial schools.

[24 Jul 1923] Statement guaranteeing that the Board of Guardians and the Rural District Council will not interfere with the equipment of the Technical School while using the school as temporary offices, and that they will take responsibility for any damage.

BG/108/BB Inward and Outward Letter Book (Poor Law Commissioners)

Scope and Content:

Letter book containing copies of correspondence of the board of guardians, 1839-41, maintained by J Hosford, clerk of the union.

At the front of the volume are letters to and from the Poor Law Commissioners [7 Apr 1839 – 31 Dec 1841]. Letters from the PLC have reference numbers, and are referred to in board of guardian minute books. Enclosures referred to in letters are not included in the volume. [See BG/108/A/1 above]

After a few blank pages, the volume contains copies of correspondence with WJ Voules, Assistant Poor Law Commissioner, Villa Nova, Cork [7 Apr 1839 – 11 Dec 1841]. There follow two letters regarding charges on rates forwarded from the Exchequer Bill Loan Commissioners [29 Feb and 10 Sep 1840], and a letter to LJ Shea, guardian [30 Jun 1840]. These are succeeded by copies of correspondence with George Wilkinson, the PLC architect, and his office [12 May – 6 Sep 1839], and with KA Deane, secretary to Mr Voules [24 Jun 1840 – 21 Oct 1841]. Also present is a copy of a letter to Patrick Leahy, County Surveyor, and of his reply [29 Apr and 13 May 1840], and copy correspondence with rate valuers [31 Oct 1839 – 11 Dec 1841].

Other correspondents include the Provincial Bank, Cork, auditors [16 Sep 1839 – 8 Aug 1840], Mr Thom, printer [7 Oct 1839 – 31 Dec 1841], W Woodhouse [prepared seal of the union, 4 Dec 1839 – 18 Oct 1840], G and I Gliesson [forwarding copy of Vaccination act, Oct 1840], MF O'Donovan [regarding Irish manufactures, 31 Dec 1840], W Harrington, druggist [22 Nov – 3 Dec 1841], Thos Harvey & Son, insurers [23 Nov – 8 Dec 1841], James Hogg [tinware, 22 Nov – 20 Dec 1841], John Daly [blanket supplier, 22 Oct – 7 Dec 1841], and Mangen and Hawsworth [clockmakers, 5 and 20 Dec 1841]. A single item dated 11 Jun 1890, from Kennan & Son, Dublin, to the Master, forwarding a drawing of 'continuous iron bar fence' [drawing present], not originally in this

volume, has been added as an enclosure.

Date: 7 Apr 1839 – 31 Dec 1841 [1890]

Level: Item

Extent: 1 volume

3. Accounts

BG/108/CA General Ledgers

Scope and Content:

Financial ledgers recording, on the debit side, payments by the Union in respect of services to electoral divisions and other outgoings, and, on the credit side, rates lodged by electoral divisions in respect of such services, and other payments received. Services for which payments are made initially by the Union include maintenance and clothing of paupers (in the electoral division and at the workhouse), establishment expenses, collectors' poundage, emigration, burials, medical charities, and elections. In addition to rates lodged, these outgoings are met in part by payments from the State's Relief Loan, and by other receipts.

Date: Sep 1839 – Apr 1925 (gaps)

Level: Series

Extent: 17 vols

- | | |
|---------|-----------------------------------|
| 1. | 28 Sep 1839 – 10 Oct 1844 |
| 2. | 10 Oct 1844 – 5 Oct 1848 |
| 3. | 12 Oct 1848 – 29 Sep 1851 |
| 4. | Missing |
| 5. | 29 Sep 1852 – 29 Sep 1855 |
| 6. | 29 Sep 1855 – 28 Sep 1861 |
| 7. | 25 Mar 1861 – 29 Sep 1864 |
| 8. | Missing |
| 9. | 9 Oct 1867 – 27 Mar 1873 |
| 10. | Missing |
| 11. | 29 Sep 1879 – 24 Sep 1882 |
| 12. | Missing |
| 13. | 29 Sep 1885 – 29 Sep 1888 |
| 14. | 29 Sep 1888 – 29 Sep 1891 |
| 15. | 29 Sep 1891 – 25 Mar 1894 |
| 16. | Fragment, year-ending 29 Sep 1890 |
| 17.-19. | Missing |
| 20. | 20 Sep 1909 – 31 Mar 1911 |
| 21. | 30 Sep 1911 – 31 Mar 1913 |

- 22. Missing
- 23. 30 Sep 1917 – 31 Mar 1919
- 24. 30 Sep 1919 – 31 Mar 1921
- 25. 30 Sep 1921 – 31 Mar 1923
- 26. 30 Sep 1923 – 30 Apr 1925

BG/108/CB Personal Ledgers

Scope and Content:

Financial ledgers recording, on the debit side, all payments to officers, contractors, and other suppliers, and, on the credit side, the corresponding periods of service, and description and value of goods delivered or work done.

Date: Mar 1853 - Aug 1899 (gap Apr 1888-Sep 1896)

Level: Series

Extent: 2 vols

- 1. 25 Mar 1853 – 25 Mar 1888
- 2. Missing
- 3. 3 Oct 1896 – 9 Aug 1899

BG/108/CE Financial Statement Books - Expenditure

Scope and Content:

Record of financial statements of expenditure. Each page contains the following headings: date of issue of order, in whose favour issued, particulars of payment, number of paying order, date when paid by treasurer, orders outstanding at the close of the half-year, total amount of sum paid, classification of expenditure, and observations. Classes of expenditure include provisions, clothing, salaries, farm, burials, medical charities, superannuation, and others. At the end of each statement is a certificate of the clerk of the Union and a certificate of confirmation by Guardians, certifying, respectively, that payments were authorised and that statements are correct and accounted for, and that they have been examined and confirmed.

Date: 14 Aug 1912 – 21 Apr 1924

Level: Series

Extent: 4 volumes

- 1. 14 Aug 1912 – 15 Mar 1916
- 2. 1 Apr 1916 – 19 Nov 1919
- 3. 10 Dec 1919 – 16 Aug 1923
- 4. 19 Sep 1923 – 21 Apr 1924

BG/108/CF Treasurer's Receipt and Payment Books

Scope and Content:

Treasurer's record of receipts and expenditure. Noted on the left (credit) side are amounts 'to cheque' and balances brought forward. Noted on the right (debit) side are amounts brought forward and itemised expenditure. Entries are in date order, and tallied on each sheet. In BG/108/CF/1, 'drafts on the treasurer' are noted for the period May 1845 to March 1847. Thereafter, cheques (on the left) and 'petty disbursements' (on the right) are recorded. At the back of the volume are noted tenders accepted by the Union for each of the years 1848-52. In BG/108/CF/2, payees for 30 May to 16 June include staff (e.g. wages for limewashing), suppliers (e.g. CJ Barry for lemons), and service providers (e.g. E Jordan, tailor)

Date: 1 May 1845 – 27 Feb 1909 [Gap, Apr 1852 – Apr 1896]

Level: Series

Extent: 2 vols

1. 1 May 1845 – 25 Mar 1852
2. 16 Apr 1896 – 27 Feb 1909

BG/108/CG Treasurer's Loan Repayment Accounts

Scope and Content:

File containing formal statements of instalments due by Kinsale Union to the Office of Public Works on loans for workhouse buildings, and other loan statements and calculations. The formal statements were issued twice yearly for the period 1911 to 1920. Some summary statements, e.g., 7 Oct 1915 (signed by OPW accountant and stamped by LG auditor) and notes occur among the statements. Also present is a summary 'Statement of Loans', stamped 2 Nov 1914, noting loans for Ballymartle Dispensary House and Carrigaline Dispensary Depot, in addition to workhouse sewage and improvements loans, initialled and signed [by the OPW accountant] for the period 1911-1915. Attached are a series of rough calculations of amounts owed for these dispensaries for each half-year, 1905-12, and for the workhouse sewage and improvement loans, 1905-06. The statements relating to the workhouse buildings loan form the first part of the file, while the statement including dispensary houses and the attached calculations form the second part.

Date: 1905-20

Level: File

Extent: 1 file

4. Statistics

BG/108/DF Medical Officers' Returns

Scope and Content:

File of Medical Officers' Returns (Form L), with some enclosures. The form is completed and returned half-yearly for a Dispensary District and is signed and dated by the Medical Officer. The form has three parts: I Statistical Return (number and type of cases); II Medical Charities (answers, usually yes or no, to a series of questions regarding Medicine, Vaccinations, Dispensary Arrangements, Midwife, and General Observations); III Public Health (answers, usually yes or no, to a series of questions regarding sanitary officers and sanitary arrangements). The forms present are for the Dispensary Districts of Ballymartle, Ballyfeard, and Carrigaline. There are also forms for Kinsale and Courceys Districts for March 1921.

A small number of letters relating to the returns and numbers of cases, generally by the clerk of the union, occur in the file. Also present is a Certificate of Medical Practitioner under the Infectious Disease (Notification) Act, dated 3 May 1918, reporting a case of scarlatina in Ballyfeard District. In addition, the file contains a printed LGB memorandum 'on the steps requisite to be taken on a notification of a case of small-pox' [undated].

Date: 31 May 1915 – 31 Mar 1921

Level: File

Extent: 1 file

5. Workhouse: Administration

BG/108/F Master's Journal

Scope and Content:

Record of reports and information submitted by the master of the workhouse to the board on each board day. These include recurring items, such as food and goods required, utensils and clothing condemned, and exercise of children. It also includes reports of matters arising involving staff, inmates, and suppliers. Decisions or comments of the board (e.g. 'approved', 'ordered') are written in the margins and signed or initialled by the chairman of the board.

Date: 18 Sep 1902 – 14 Oct 1908

Level: Item

Extent: 1 vol

1.

Includes:

16 Oct 1902 Reports that an inmate admitted as a protestant now wishes to be registered as a Roman Catholic.

24 Feb 1904 Required: 660 lbs and 940 lbs bread, 6 and three-quarters lbs biscuits, 2 bottles of coffee, 16 and a quarter lbs beef, 6 beef heads, 12 and a half lbs chops, 588 lbs potatoes, 40 doz eggs, 2 and one eighth lbs tobacco, 1 lb snuff, 1022 and one third quarts new milk, 56 lbs salt, 7 lbs rice, 1 quart whisky, and various brushes, candles, shovels, and other utensils, and plumbing items.

23 Mar 1905 Reports children were taken out for exercise on 15, 16, 17, and 21 March, average time 58 minutes.

14 Nov 1906 Reports two paid male attendants for quarrelling.

23 Sep 1908 Reports that a trained nurse from the North Infirmary was requisitioned by the Medical Officer for temporary night duty.

BG/108/FA Master's Report Book

Scope and Content:

Record of reports of the master of the workhouse submitted to meetings of the board of guardians. Similar to BG/108/F, the volume records exercise of children [dates, not average times], but does not record food or goods required. Brief reports from the Infirmary Division [signed by the matron] are inserted, noting whether halls and dormitories are clean, how the women are employed [e.g. knitting], and the number times women and children go out [for exercise]. The volume consists mainly of reports of matters arising deemed worthy of comment. Decisions or comments of the board are recorded in the margins and initialled.

Date: 17 Mar 1881 – 9 Jun 1887

Level: Item

Extent: 1 vol

1.

Includes:

p3 (31 Mar 1881) Reports that a female child was brought to the house by police, in the charge of a woman 'who stated she found it deserted in a corner of the Summer Hill Station'. [A recurring item, see also p148 (21 Jun 1883)]

p218 (10 Jul 1884) Reports two persons were brought to the workhouse on removal warrants from the parish of Edinburgh.

p387 (14 Oct 1886) Reports that Francis Creagh, master shoemaker, has handed over his keys and balance of stock, as he has purchased a ticket to America.

BG/108/FT Workhouse Farm Accounts

Scope and Content:

Record of farm stock on hand, purchased, sold, and consumed for each financial half-year. This format of recording debit and credit for each half-year is described as the 'Master's Form'. Profit, loss, and totals are noted at the bottom of each form, and signed by the auditor. The entries for 30 Sep 1900 are typical: on debit side is noted 'To value of stock on hand, to FE Gowan for reeds [potatoes], to R Scott & Co for wire'. On the credit side is noted 'By value of vegetables used in the house, by sale of vegetables, by [sale of] grazing'.

Date: 30 Sep 1899 – 16 Apr 1924

Level: Item

Extent: 1 vol

6. Workhouse: Inmates

BG/108/G Indoor Relief Registers

Scope and Content:

Volumes recording and registering the admission, residence, and discharge of inmates to the workhouse. Noted are register number, name, sex, age, religious denomination, occupation, address, observations, and date of discharge or death.

Date: 4 Dec 1841 – 7 Nov 1917

Level: Series

Extent: 13 vols

1. 4 Dec 1841 – 31 Dec 1848
2. 6 Jan 1848 – 12 Jan 1849
3. Missing
4. 18 Dec 1852 – 28 Sep 1854
5. 4 Oct 1854 – 26 Sep 1858
6. 20 Mar 1860 – 8 Oct 1861 (pp 41 – 79 only)
7. 25 Sep 1862 – 7 Dec 1866
8. 7 Dec 1866 – 10 Sep 1871
9. 11 Sep 1871 – 6 Nov 1879
10. 6 Nov 1879 – 20 Jan 1885
11. Missing
12. 23 Sep 1888 - 31 Dec 1893
13. 31 Dec 1893 – 30 Jul 1898
14. Missing
15. 26 Mar 1899 – 24 Oct 1903
16. Missing
17. Missing
18. Missing
19. 13 Feb 1913 – 11 Aug 1917

BG/108/GA Admission and Discharge Books

Scope and Content:

Weekly record of admission and discharge, recording date of admission or birth, next meal after admission, name, register number, age, class, name of mother (if born in workhouse), date of discharge or death, last meal before discharge, name, register number, age, class, and whether she or he died in the workhouse.

Date: 26 Mar 1850 - 7 Dec 1904 [gaps]

Level: Series

	Extent: 12 vols
1.-2.	Missing
3.	26 Mar 1850 -28 Dec 1850
4-14.	Missing
15.	27 Jan – 1 Feb 1878, and 26 Jan – 22 Mar 1879 [loose pages]
16.	25 Mar 1879 – 23 Apr 1881
17.	24 Apr 1881 – 25 Aug 1883
18.	26 Aug 1883 – 17 Oct 1885
19.	18 Oct 1885 – 27 Aug 1887
20.	28 Aug 1887 – 22 Apr 1889
21.	21 Apr 1889 – 29 Sep 1891
22.	30 Sep 1891 – 24 Feb 1894
23.	Missing
24.	Missing
25.	28 Aug 1898 – 27 Apr 1899
26.	1 Apr 1899 – 5 Jan 1900
27.	Missing
28.	28 Dec 1901 – 7 Dec 1904 (Mould damage)
29.	21 Jan 1905 – 13 Apr 1907
30.-39	Missing

BG/108/GK Pauper Discharge Books

Scope and Content:

Record of the discharge of pauper inmates, noting date of discharge, name, age, electoral division, and observations. The 'electoral division' column notes the area the pauper is from, although many are described as being 'General Union'. The 'Observations' column generally records a date [apparently of admission], often followed by either the word 'lodger' or the letters 'C' or 'S'. Some 'Observations' are initialled. A typical entry runs as follows: '31 Aug 1869, Catherine Thomson, 36 General Union, 30 Aug '69 Lodger'.

Date: 3 Apr 1855 – 11 Nov 1857, 12 May 1869 – 13 Oct 1884

Level: Series

Extent: 2 vols

- | | |
|----|---------------------------|
| 1. | 3 Apr 1855 – 11 Nov 1857 |
| 2. | 12 May 1869 – 13 Oct 1884 |

7. Workhouse: Infirmary

BG/108/HE Register of Patients of Fever Hospital

Scope and Content:

Register of patients of the Fever Hospital, Barrack St, Kinsale. The register records number in book [ie, this register], number in register [ie, indoor relief register], age and whether male or female, occupation, late residence, number of ward, number of days ill before admission, date of admission, disease, termination (discharged or cured, when; died, when), and total number of days in hospital.

Date: 16 July 1849 – 26 July 1850

Level: Item

Extent: 1 vol

1. 16 Jul 1849 – 26 Jul 1850

8. Dispensary

BG/108/JD Correspondence relating to Dispensaries

Scope and Content:

File of correspondence relating to Dispensary duties, officers, and premises in the Kinsale Union area. Many of the letters are incoming from the Local Government Board. Letters by Medical Officers responding to matters raised by the LGB are also present, as well as other letters from Medical Officers to the Clerk of the Union. A few letters from suppliers and others, statements of information, and outgoing letters from the clerk of the union to Medical Officers are also present. Subjects addressed include vaccination and defaulters, officer's leave, substitute officers, salary, and dispensary establishments. Also present is a small bundle (12 items) of letters from medical officers and nurses regarding leave and substitutes, 1917-19 [formerly enclosed in BG/108/CE/2]. This includes a letter from John Murphy, clerk of the union and of Kinsale RDC, applying to the latter for leave (30 Jul 1919).

Date: 6 Feb 1915 – 27 Jan 1921

Level: File

Extent: 1 file

Includes:

18 Oct 1915 Letter from landlord, Ballyfeard Dispensary, regarding coal supply.

4 Apr 1916 Extracts from the report of the Local Government Inspector.

2 Apr 1917 Report of the Medical Officer of Courceys dispensary district 'of all children born in the District and over three months of age, who do not appear to have been vaccinated'.

[10 Jan 1918] Return of 'salaries paid dispensary medical officers in the under-mentioned Unions' [all Co Cork Unions except the Cork Union].

9. Returns of Births and Deaths

BG/108/KA Record of Deaths Book

Scope and Content:

Record of deaths in the workhouse, noting register number, date of death, name, age, and to what electoral division chargeable. Total deaths for each half-year are tallied, and signed or initialled by an auditor. One note, signed by the auditor, records '15 deaths on 24 July 1846'. The names of the fifteen are not recorded.

Date: 4 Feb 1842 – 4 Aug 1899

Level: Item

Extent: 1 vol

10. Contagious Diseases Act

BG/108/M Contagious Diseases Acts Correspondence and Forms

Scope and Content:

Small file containing a printed memorandum on Sheep Scab, for the information and guidance of inspectors of local authorities under the Diseases of Animals Acts, forwarded with a covering letter by the Department of Agriculture and Technical Instruction for Ireland. The file also contains five completed forms of return in accordance with the Diseases of Animals Acts 1894 and 1896. The form records the name of disease [all sheep scab cases], county, inspection district, name and address of owner, a tabular return of numbers regarding animals affected, signature and address of inspector, date of inspection, and date. [Forwarded to J Murphy as clerk of Kinsale Union and RDC].

Date: 23 – 29 Feb 1904

Level: File

Extent: 1 file (8 items)