

Cork City and County Archives

Descriptive List

Identity Statement Area

Reference Code: IE CCCA/UDC/Mallow
Title: Mallow Urban District Council
Dates: 1906-88
Level of description: Fonds
Extent and medium: 111 volumes, 2 boxes

Context:

Creator:

Mallow Town Council (formerly Fermoy Urban District Council (1902-2001))

Archival History

Records were stored in the basement at Town Council offices, Town Hall, Main St, Mallow. Transferred to CCCA in 2008.

Administrative History

Mallow Urban District Council was created in 1902. It became Mallow Town Council in 2001, under the Local Government Act of that year. The Town Council has responsibilities in respect of housing, water and sanitary services, roads maintenance, and some planning functions. In the past it has performed public health functions in connection with the Boards of Health and Public Assistance, and administered the District Gas Works. It is closely associated with Cork County Council. The Town Council itself is an elected body. It employs a number of officers and staff, including the Town Manager (who exercises some executive powers), the Town Clerk, and the Water Curator.

Content and Structure

Scope and Content

The records of Mallow Urban District Council do not cover all years of the UDC's existence, and no minute books prior to 1966 are present, although the collection includes earlier Manager's Orders and Town Clerk's correspondence. Other records, including rates and financial books from the 1920s on, provide a partial overview of the Council's activities. Also, the provision and rental of public housing, sanitary work, and the operation of the Mallow District Gas Works are well documented. In addition, there is a unique register of plots from 1946, relating to allotments or market gardens. In summary, the records present include the following:

Rates and valuation records, 1922-85;

Financial records, including wages, 1916-88;

Administrative records, including minutes, orders, and correspondence, 1930-81;

Housing records, including rentals, 1906-85;

Sanitary records, including report books, and registers of dairymen and slaughter licences, 1924-77;

Gas Works records, 1945-60;

Petroleum Registers (licensing of retailers), 1932-42;

Register of Plots (Market Gardens), 1946

System of Arrangement

Arranged into series.

Accruals

Expected.

Allied Materials

BG116 Records of Mallow Poor Law Union, 1839-1911

Records of Cork County Council, and predecessor bodies, including the following:

Minutes of Cork County Council, 1899-1993

County Secretary's Office Files, c1899-1969

Cork County Council North District Committee Minutes and Manager's Orders, 1927-90

Labourers' Cottages Records, 1887-2000

Records transferred from the Council's Offices at Mallow, including minute books of Mallow Rural District Council (1899-1925),

Mallow Poor Law Union minute books (1899-1900, 1917), and other Council housing, water and sanitary scheme records.

Boards of Health and Public Assistance, North Cork Health, District, minutes, 1925-43

Conditions of Access and Use

Access Conditions:

Open by appointment to those holding a current readers ticket

Language:

English

Finding Aids:

Descriptive List

Rules / Conventions

ISAD(G)

Archivists Note, Date of Description

Timmy O Connor,
Local Government Archivist,
Cork City & County Archives,
2008